

Environmental Education Project

Rosliston Forestry Centre, Burton Road, Rosliston, Swadlincote,
Derbyshire, DE12 8JX. Phone: 01283 535039.

email: rosliston@south-derbys.gov.uk



**Environmental
Education
Project**

Booking Form: Taught Education Sessions

(Please photocopy before and after completing - please keep a blank copy on file)

SCHOOL: ADDRESS:

PHONE:

TEACHER IN CHARGE:

DATE OF VISIT (please confirm availability by phone before sending in form)

NO. OF CLASSES: YEAR GRPS AND KEY STAGES:

NO. OF PUPILS :Total per class

DAY or HALF DAY: TIME OF ARRIVAL: DEPARTURE:

TITLE OF SESSION: A.M.

P.M.

PREFERRED TOPICS TO BE COVERED (include DfES scheme of work if appropriate):

EDUCATIONAL SPECIAL NEEDS AND/OR FACILITIES REQUIRED:

Access to shop (booking essential) Yes/No (for extra info on goody bags phone shop on 01283 563483).

PLEASE TICK TO CONFIRM ACCEPTANCE OF EACH POINT. I undertake:

- That one teacher or helper per 8 children will be present on site at all times;
- To bring a list of all children and adults;
- To ensure that parents are asked to send the children in suitable outdoor clothing /footwear and to cover all cuts/ grazes on hands with waterproof material before arriving at the Centre.
- To read & circulate the Hazard Sheet to all group leaders.
- To ensure that the children are well behaved, so that they make the best use of the learning opportunities, and so that they do not put their health and safety in danger;
- To ensure that the group has adequate and current third party liability insurance.
- To read the 'Essential Information' section in the Information Pack before signing this form.

Failure to comply with the above undertaking may lead to the immediate termination of the visit.

For more information phone 01283 535039 or email: rosliston@south-derbys.gov.uk

- To check photography permissions so that staff know which children can be photographed if the press are on site.

SIGNATURE:

NAME:
(Teacher in charge)

Remember to bring your map & cheque - payable to 'S.D.D.C.' for all sessions (except Bird of Prey, soft play & shop which is payable to 'Aurora Country Developments Ltd').

Please return the completed form to the above address.